



WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:
Graham Seal

23 March 2018

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 3 April 2018 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Executive Director
Public Protection, Planning and Governance

AGENDA PART 1

1. APOLOGIES
2. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 6 March 2018 (previously circulated).

4. ACTIONS STATUS REPORT (Pages 7 - 8)

Report of the Executive Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 11

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEM RELATING TO THE BUDGET AND POLICY FRAMEWORK FOR RECOMMENDATION TO THE COUNCIL

To consider the following item:-

- (a) Welwyn Hatfield Business Plan 2018-21 (Forward Plan Reference FP842) (Pages 9 - 14)

Report of the Executive Director (Resources, Environment and Cultural Services) recommending the process for creating the Council's new Business Plan for 2018-21.

8. ITEMS REQUIRING KEY DECISION

To consider the following items for decision in the current Forward Plan:-

- (a) "Customer First" - Customer Service Strategy (Forward Plan Reference FP843) (Pages 15 - 30)

Report of the Executive Director (Housing and Communities) presenting the proposed customer service strategy for the Council.

- (b) Future of Bereavement Services (Forward Plan Reference FP849) (Pages 31 - 34)

Report of the Executive Director (Resources, Environment and Cultural Service) on the future of bereavement services in the Borough.

- (c) Trees and Woodlands Strategy (Forward Plan Reference FP836) (Pages 35 - 86)

Recommendation from the meeting of the Environment Overview and Scrutiny Committee on 26 March 2018 on the adoption of the strategy following consultation.

(Note: Committee recommendation to be circulated separately).

- (d) Renewal of Insurance Policies 2018/19 - Request for Delegated Authority (Forward Plan Reference FP837) (Pages 87 - 94)

Report of the Executive Director (Resources, Environment and Cultural Services) on the approval of renewal terms for Council insurance policies.

- (e) Adoption of New Statutory Enforcement Powers for Private Sector Housing Following Consultation (Forward Plan Reference FP846)
(Pages 95 - 132)

Recommendation from the meeting of the Cabinet Housing Panel on 5 March 2018 on adoption of the policy and procedure for calculating the level of financial penalty as an alternative to prosecution for certain specified offences.

9. RECOMMENDATIONS FROM CABINET PANEL AND BOARD

To consider the following recommendations from Cabinet Panels:-

- (a) Cabinet Planning and Parking Panel on 8 March 2018 (Pages 133 - 170)

Single and Double Yellow Lines in Hill Rise and Sutherland Way, Cuffley – consideration of objections and approval to make a Traffic Regulation Order to introduce double and single yellow lines.

- (b) Grants Board - 12 March 2018 (Pages 171 - 198)

Changes to Community Grants – approval to an updated application process following a review by a Member Task and Finish Group.

10. RELEASE OF CAPITAL BUDGET (Pages 199 - 202)

Report of the Executive Director (Resources, Environment and Cultural Services) seeking delegated authority for the release of the capital budget for 2018/19.

11. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

12. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for items 13 to 17 and 18 (if any) on the grounds that they involve the likely disclosure of confidential or exempt information as defined in Section 100A(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

13. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature for decision in the current Forward Plan:-

- (a) Proposed Sale of Salisbury Square (Forward Plan Reference FP848)
(Pages 203 - 208)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) on the proposed sale of Salisbury Square.

- (b) Award of Build Contract for the Demolition of 16 Garages and 2 Flats and the Build of Houses as part of the Council's Affordable Housing Programme (Forward Plan Reference FP850) (Pages 209 - 216)

Exempt report of the Executive Director (Housing and Communities) on the award of contract for this scheme as part of the Council's affordable housing programme.

14. EXEMPT RECOMMENDATION FROM CABINET PANEL

To consider the following recommendation of an exempt nature:-

- (a) Cabinet Housing Panel - 5 March 2018 - Re-Procurement of Gas Contract (Pages 217 - 222)

15. EXTENSION OF SALE OF NEWSPAPER CONTRACT (Pages 223 - 226)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) on the extension of the existing contract.

16. PROCUREMENT OF SPECIALIST HEALTH AND SAFETY LEGAL ADVISORS (Pages 227 - 230)

Exempt report of the Executive Director (Public Protection, Planning and Governance) on the arrangements for the appointment of specialist health and safety advisors.

17. WRITE OFF OVER £10,000 (Pages 231 - 232)

Exempt report of the Executive Director (Resources, Environment and Cultural Services) on a non-domestic rate write off.

(Note: The Chairmen of the Environment and Social Overview and Scrutiny Committees have been given notice that it was impracticable to comply with the requirements that at least twenty eight days' notice must be given of the intention to consider items 13(b), 14(a), 15 and 16 in the private section of the meeting in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 because it was urgent and could not reasonably be deferred for the reasons specified).

The reason for item 13(b) is to enable the award of contract so that the scheme can commence without delay.

The reason for item 14(a) is to enable the re-procurement of the contract to commence without delay.

The reason for item 15 is to enable the contract to be extended without delay.

The reason for item 16 is to enable the procurement to commence without delay.

18. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors J.Dean (Leader) M.Perkins
D.Bell B.Sarson
H.Bromley R.Trigg
T.Kingsbury

Executive Board
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Graham Seal, Governance Services Unit on 01707 357444 or email – democracy@welhat.gov.uk / g.seal@welhat.gov.uk